



# CHAUTAUQUA COUNTY FIRE ADVISORY BOARD

## February Fire Advisory Board Meeting 2005

February 17, 2005

Hall R. Clothier Bldg., Mayville

7:30 PM

**Next Meeting:**  
**Date: March 17, 2005**  
**Time: 7:30 PM**  
**Place: HRC Bldg., Mayville**

**Chairman: David Himelein**

Members Present: Larry Barter, Robert Frank, John Pattison, Michael Przybycien, Joel Szymczak, Rick Cole, Jr., Scott Cummings, Ray Lawson, Ron Trippy, Royal Briggs, Jr., Eric Fransen, Ron Johnson, David Norberg, Michael Volpe, Thomas Fairbanks, Carl Fransen, Kenneth Lyon, Pete Samuelson, Skip Cavallaro, Dennis Barmore, Robert Belovarac, Dan Imfeld, Julius Leone, Jr., Charlie Smith, Jon Stahley, Robert Tworek, Michael Vendette

Excused: Tony Faso, Jim Breakey, Lance Hedlund, Jack Knowlton, James Shephard, Richard Pollaro, Richard Telford

Absent: Joseph Meyer, P. Fuller, J. Gerace

Guest: Legislator Fran Lus

### 2005 Fire Advisory Board Meeting Minutes

Agenda	Brief Description	Action
Pledge to the Flag	Chairman Himelein opened the FAB meeting with the pledge to the flag at 7:32 PM.	
Guests	Fran Lus-Public Safety Committee	
Approval of Minutes	A motion was made by Bill Johnston to approve the minutes seconded by Kenneth Lyon. Carried.	
	1 <sup>st</sup> Battalion- <b>Joel Szymczak</b> reported. 2/3 Fire Alarm at W. Dunkirk 2/5 Responded to Structure fire in Dunkirk 2/5 Attended Big Dip III-Great Job. 2/27 9:00 1 <sup>st</sup> Bat. Mt.	
	2 <sup>nd</sup> Battalion- <b>Butch Briggs</b> reported. 2/28 Trailer fire in Hartfield 2/5 Big Dip 2/7 Barn/Garage fire in Portland-trailer fire also. 2/9 2 <sup>nd</sup> bat. Meeting demo on disaster lan	
	3 <sup>rd</sup> Battalion- <b>Mike Volpe</b> reported. 1/29 At the 3 <sup>rd</sup> Battalion Chiefs meeting, Brian Bensink was voted in to serve as an alternate representative for the 3 <sup>rd</sup> Battalion. Tom Siderous to fill EMS council rep for 3 <sup>rd</sup> bat. 2/7 Structure fire in Frewsburg 2/5 Attended Big Dip Had several meeting with new chiefs	
	4 <sup>th</sup> Battalion- <b>Skip Cavallaro</b> reported. 2/5 Big Dip and Drill in Cassadaga –Attended	

	<p>2/6 Fire drill in Fluvanna  2/14 Dayton structure fire  2/15 Structure fire in Bemus Point-good response  Gerry Seminar by Mark Butler  2/16 4<sup>th</sup> Battalion Meeting at Maple Springs.</p>	
	<p><b>Deputy Coordinator Bob Belovarac</b> reported.  Continuing to work on the NIFERS system. Two-thirds of the county has been trained.  Working on CAD sheets.  Working on Disaster Lan  Working on the manpower survey in the County.</p>	
	<p><b>Deputy Coordinator Jon Stahley</b> reported.  Thanked everyone for participating at the Big Dip and asked for suggestions for next year.  Having requests for ICS county orientation.  Tues. did an ICS orientation in Frewsburg.  2/22 Will do ICS in Portland at 7:00 PM  3/14 Westfield at 7  3/15 Clymer at 7 all may attend  3/1 deadline for the Responder. Send items directly to Falconer Printing electronically.  With the ICS training we need to encourage public officials, DPW directors and township to get ICS trained. You will need to qualify for ICS to get NIMS funding.  Encouraged FAB to get with their local disaster area personnel.  Surveying the County for people interested in bag-piping.</p>	
	<p><b>Medical Coordinator Dan Imfeld</b> reported.  2/2 Attended Regional EMS council in Olean  2/5 Big Dip  Medical Director-we are close to getting things finalized, with a tentative date of 3/1 .  EMS equipment-EMS vest have come in.  2/14 Meeting at 6:30 in Falconer to discuss EMS response in the Falconer area.  2/33 Southwestern Training Ctr. WREMS is putting on an EMS officer's workshop.  EMS photo sessions are being set up.  3/2 WREMS board meets in Buffalo  3/9 County EMS meeting  March 4-6 EMS Weekend at Montour Falls.  Norma is doing a great job of getting committees up and running.  Virginia Beach had an 02 tank catch fire. Julius has an article to past out.</p>	
	<p><b>Rescue Coordinator Denny Barmore</b> reported.</p> <ul style="list-style-type: none"> <li>• Working very diligently with the Children's Safety Village. We hope to have a good construction season and have it ready by fall.</li> <li>• Big Dip-has been going very well.</li> <li>• This board has been very supportive of Water Rescue and we are going in the right direction.</li> <li>• Dive Team doing training session with the Fire Police School.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>Haz Mat Coordinator Mike Vendette</b> reported.</li> <li>• 1<sup>st</sup> week of Feb. Training with Homeland Security for preparedness for municipality. FEDs are tying in NIMS training with FEMA grants and everything. It is an umbrella for the ICS training protocol. If there is a major regional event, they want everyone on the same page.</li> <li>• Standardizing teams across the board is coming along.</li> </ul>	

	<ul style="list-style-type: none"> <li>• 2/5-Attended Big Dip and brought tent and heater.</li> <li>• Sending 6 members to Montour Fall for HAZ Mat training.</li> <li>• Erie Co. Emergency Operations center is in serious danger.</li> <li>• When they were going to do the 1<sup>st</sup> cut they locked the gate to the training center. We have a SMART trailer and we wanted to get it before they lock the doors. There is specialized equipment that can be utilized. We will inventory the equipment.</li> <li>• On March 5 we hope to have a group of people come to the HAZ Mat station to deploy the Tier 1 equipment. We will break the equipment out on the 5<sup>th</sup> and hope to hand it out to departments and agencies by March 12.</li> <li>• This is what the state gave us, so we are going with what they gave us.</li> </ul>	
	<p><b>Training Coordinator</b> –Julius Reported for Dick Pollaro.  ICS 200 and 300 courses  ICS200 will be held March 14, 15, 16 at training center. You need to register on the SEMO web site. Handouts with information were made available.  ICS300 will be coming no dates for sure. Doug Winner will be the lead instructor.  Finishing FF1 training  Just opened up a Fire Police class with 50 people.  Incident Safety Officer class is being taught.  FF1 class to be posted.  Working on the new schedule for spring. April 1 begins the new allotment of training time.  FF1 Class in Jamestown has dubbed themselves as the forgotten class. We have had problems getting the apparatus to the classes. It has happened 3 different times to this class. If you make a commitment to get apparatus to the class, you need to support the chiefs and get the equipment there.</p>	
	<p>Special Coordinator Swookie (Robert Tworek) reported.  Made changes with Dick about handing out the accountability tags. He is going to get 3 different programs set up, but did not have a chance to hand them in because of changes. Dick and Swookie and Dave have been meeting as a committee.  Trying to get set for the fair and have a display.</p>	
	<p><b>Special Team Coordinator Charlie Smith</b> reported.  Technical Rescue team is available. They can be requested through dispatch. We are operating on 45 56  Anybody who has 45 56. We need a clear channel to work on.  Rope rescue-has the ability</p>	
	<p><b>Director of Emergency Services, Julius Leone, Jr.,</b> reported.  Wrote a letter to Congressman Higgins and received a response regarding the FEMA Workshop and Funding for an Emergency Operations Center (EOC).  Trying to arrange another FEMA workshop-Hamburg will have one.  Fire Chiefs got a letter about FEMA Workshop to be held on March 3, 2005.  Handout –for Grant workshop was made available.  We asked Chris/of Congressman Higgins to meet with us. He did come and meet with us. Discussed how we are working toward funding for an EOC. Information was exchanged about needs.  FEMA Grants-NIMS  Grant workshop-The first time I have seen it on the application.  How do you comply with NIMS? In the next year if we are not complying with the local government, etc. you may not get any money.  It is really important to come up to speed with NIMS compliancy.  Disaster LAN-we did a roll out last month. It worked out very well.  A few Fire Chiefs called and wondered how to get involved in it.  Interviews will be conducted for the 1<sup>st</sup> Battalion Coordinator on February 24<sup>th</sup>, to take the place of Joel Szymczak.  We continue to move forward with the JCC program. It should come together in</p>	

	<p>the Fall. Public Safety Technology Program.  A loan application came in.  R-Fire Program-We should have enough money to put a few new students in for this Fall.  Handout-Fire Extinguisher Recall information sheet.</p>	
Committee Reports	<p>Dave Himelein handed out the committee appointments. The number of committees was reduced.  No one signed for Recruitment and Retention. R-Fire is for the Recruitment. The Link and Cad-Bob is doing a good job on that end.  The Pas (Personal Accountability System) committee will get more active. Adding a committee to this list.  Each committee has a goal set by Dave.  <b>Mutual Aid Policy</b> Committee-To review existing policy and make appropriate changes to be current with existing law and practice.  <b>(Hedlund, Barter, Cummings, Samuelson)</b></p> <p><b>Loan</b> Committee-1 application is in.-Goal is to review applications and make it known that money is available.  <b>(Shephard, Johnson, Cole, Przybycien, Lyon)</b></p> <p><b>Radio</b> committee- To review existing policies and procedures with the intention of updating and combining the Jamestown and County procedures into one  <b>(Pattison, Knowlton, Trippy, Fairbanks, Eric and Carl Fransen)</b></p> <p><b>R-Fire</b> Committee-Review the applications as submitted.  <b>(Frank, Pattison, Norberg, Lawson)</b></p> <p><b>Facilities</b> Committee-Goal is to secure funding for an EOC and training center, maintaining existing facilities.  <b>(Przybycien, Trippy, Meyer, Cummings, Cole)</b>  Julius is asked to sit on the facilities committee and members of the Coordinators Staff.  The 1<sup>st</sup> person after the committee heading is to be the Chairman and the 2<sup>nd</sup> to be the vice-chairman  Coordinators staff is to work on committees that they can be most useful on, and ones they have been working on.</p>	
<b>Facilities</b>	<p>Julius reported.  For those who have used the Taylor Training Center. The gap between the burn building is getting bigger. Dick and Julius meant with George Spanos. Abatti Associates were hired to do an evaluation of the building. We received the survey. A 1,700 bill was quoted. The bottom line is the heat in the smokehouse. It cannot be used. We must stay out of the burn building. The tower has problems also. The tower needs a roof. He allowed us to burn cool smoke but no heat. His recommendation is “do not use the bldg., until repairs are made.”  It is repairable. We have budgeted \$10,000 for both training facilities. He will not certify the structure until repairs are made.  The facilities are needed for training in the near future. So this needs to be taken care of.</p>	
<b>Mutual Aid Policy</b>	<p>Larry Barter-We have received only 1 set of comments to the plan.  Julius emailed 2 plans from other counties. Samples of what other counties are doing.  Dan-Norma wants to share with the EMS council and see if they have anything to add and incorporate in it.  Scott C. –we need to get the Fire Service side finalized so we can input the EMS</p>	<p>Invite Brian Benstead to the next meeting to review the draft Fire and Emergency</p>

	<p>side. Please take the time to reread the Draft #1 Fire and Emergency Medical Plan Mutual Aid Plan. Before this can go any further we need to invite Brian Benstead to come to the next meeting.</p>	Medical plan Mutual Aid plan.
	No Old Business.	
New Business	<p>Julius Reported. 2 grants-Law enforcement Homeland Security comes to the county for Fire. Dept. and Emergency Responders. Last year we bought dive team mask, dry suits, rev. 911, and surge capacity. We have a 2<sup>nd</sup> round of grants for 100,000. We have to have the application back by the 25<sup>th</sup> of Feb. Our thought is to utilize the money across the board. The other thought is 100,000 dollars –there is definite criteria that you have to have. This money has to be spent in 30 months. My thought is this. Ask for the money for critical infrastructure. We can say we have 100,000 and when we go to leverage more funds, we can say we have this and a 50,000 grant from Pat McGee. <b>Pete Samuelson made a motion to ask for the grant money as critical infrastructure. Seconded by Larry Barter. Carried. If we decide to use it for something else, we can change it.</b></p> <p>We will continue meeting in the HRC Auditorium.</p> <p>Joel Szymczak mentioned that he will miss working with everyone in the fire service, as 1<sup>st</sup> Battalion Coordinator. Meeting adjourned at 8:55 with a motion by Kenneth Lyon, 2<sup>nd</sup> by Tom Fairbanks. Carried.</p>	

Next FIRE ADVISORY BOARD meeting:

**Thursday, March 17, 2005**

HRC Bldg., Auditorium  
Mayville, NY